On-Charge with Bismos Scanning

In this module, you can set your scanner to On Charging. This mode will allow you to, Scan items to On-charge to patients, Generate patient charge notes, Calculate mark-ups, and provide data for your own PMS system.
On-charging can be performed at anytime; no transactions are generated through using on-charging so feel free to experiment with different products and charge rates at your convenience.

The module has the following specific features:

- Calculates mark-ups based on your cost price
- Automatically takes into account that you buy in boxes of eg. 50 but only want to On-charge per each
- Has user defined default settings for your centre name and a second line for patient instructions
- Prints a patient's On-charge note
- Creates a spread sheet download with full cost and mark up calculations for entry in to your Practice Management System (PMS)

How to Create an On-Charge with Bismos Scanning

1) Login to Bismos Apps on the Medent Medical website
   a. You can login manually or
   b. If you can't remember your password, just scan any item and connect the scanner. This will log in for you then empty your shopping cart of the item just scanned
2) In Bismos Apps select Bismos On Charging
3) If you have not done so already set your defaults (note you may have to log back in before changes to default settings will be applied)
   a. Enter you Main and Sub Heading defaults for customer print outs
   b. Enter your default markup percentage i.e. 10 for 10% markup. Set to zero if you just want to recover costs.

The Defaults screen

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On Charge Settings

Main Heading (for customer print out)   MEDENT MEDICAL
Sub Heading (for customer print out)   Please take this note to reception
Default Markup %   10

[Save Settings]   [Cancel]

4) Select Set Scanner to On-Charge Mode

5) Scan the bar code of the items to be On-charged.

6) Connect scanner. Once connected the scanner will bring up the On-charge screen, the On-charge screen gives you options to alter or do the following;

    a. Charge rates

    b. Quantities

    c. Print On-charge note

    d. Exporting to spreadsheet (CSV)

7) If you do not need to make any alterations you can just print or export your On-charge results and select Finish

The On-Charge Screen

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On Charging

Set new rate for all items shown

Code	Name	Manufacturers Code	MUp %	Qty	Unit	Row	
ICHWM2	HAND WASH MICROSHIELD MILD NEUTRAL 1.5LT	61224	10	1	$39.30	$39.30	edit remove
CAIVTER4	TERUMO IV CATHETER 22G X 1 25MM BLUE	SROX2225C	10	1	$2.82	$2.82	edit remove
OTMOU	ADULT PEAK FLOW MOUTHPIECES 100'S	SONMEDAG	10	1	$0.14	$0.14	edit remove
BACRB4	BARRS SOFTICREPE BANDAGE 15CM X 1.5M		10	1	$2.08	$2.08	edit remove
Total						**$44.34**	

Print This   Export to CSV   Finished

Editing Options on Your On-Charge Screen

The Figures Shown in the Row Column

The example shown lists ADULT PEAK FLOW MOUTHPIECES 100'S at 14 cents each, that is because Bismos knows they are purchased in 100's but used in eaches so it takes the purchase price and divides this by 100 to give an each cost, which then has a 10% markup applied.

Similarly, if say a box of Needles was shown because they are sold in boxes of 100 Bismos will show the cost per each with the markup applied.

Set New Rate for All Items Shown

Pressing this button allows you to change the mark up for all items on screen. To change the mark-up simply press the *Set New Rate for All Items Shown* enter the new markup then press the *Set markup for all items* button. Bismos then recalculates the new markup for the products shown.

This will not reset the default setting just amend all items on the current screen

Change Mark-up or Quantities for each line

Pressing the *edit* button at the end of each row allows you to change individual row markup or quantity.

Pressing the *remove* button removes the row

Print

The *Print This* button will print a patient charge note using the titles you set in the defaults.

The default printer for the PC is used for this

Export to CSV

Using the onscreen products, the *Export to CSV* button creates a detailed spreadsheet file, for entry in to your own PMS system.

This file has accurate and up to date cost and mark up figures pre-calculated for your administration team.

This data is often used in setting general patient charges in Medtech and other PMS systems.